

**Comal County Emergency Services District No. 5**  
**Agenda for Regular Board Meeting, July 28, 2025 @ 4:00 pm**

Notice is hereby given that a meeting of the Board of Commissioners of Comal County Emergency Services District (ESD) No. 5 will be held on **Monday, July 28, 2025, at 4:00 PM at Station 3, 30475 Johnson Way, Bulverde, TX 78163** for the following purposes:

1. Roll call, establish quorum, and call to order.
2. Citizen Communication: Individual members of the public may address the Board for a maximum of three minutes on items either on or not on the current agenda, but collectively no more than thirty minutes per item. In reliance upon the guidance provided by the Office of the Attorney General of Texas Open Meetings Handbook, any issues raised in public comment may be responded to by a member of the Board of Commissioners with only (1) a statement of specific factual information, (2) a recitation of existing District policy or (3) a brief deliberation by the Board in order to determine if an item should be placed on a subsequent agenda.
3. Introduce and confirm newly appointed Commissioner has been properly sworn in.
  - a. Appoint newly appointed Commissioner and other Commissioners to District Officer positions for the remainder of 2025.
  - b. Discuss, review and take action to reapprove the 2025 appointments to the Joint Services Agreement Committees: Executive, Finance, Compensation and Capital Acquisition.
  - c. Take action to designate authorized individuals on CCESD 5's bank account signature cards and sign those cards.
  - d. Take action to designate authorized individuals on CCESD 5's Texas Regional Bank Wealth Management documents and authorize a board Commissioner to have those documents updated.
  - e. Take Action to designate authorized individuals on CCESD 5's Charles Schwab Investment account documents and authorize a board Commissioner to have those documents updated.
4. Consider approval of the minutes of the 17 June 2025 Special Meeting.
5. Consider approval of the minutes of the 23 June 2025 Regular Meeting.
6. Review and act on the ESD 5 monthly financial reports as of 31 May 2025.
7. Review and act on the ESD 5 monthly financial reports as of 30 June 2025.
8. Review, consider, and take action on items related to investments.
9. Review and act on payment of ESD 5's bills and invoices.

10. Receive monthly report from BSBES Chief regarding emergency operations, response times, call volume, training, management activities and personnel.
11. Discuss and vote to select a construction procurement option for Station 75.
12. Discuss, consider and take action on plans for station 75 to include financing, RFQs for construction, geotechnical engineering and construction materials testing.
13. Appoint two Commissioners to evaluate construction RFQs once received.
14. Discuss and act to release architect from current contract for convenience.
15. Discuss ESD 5 and BSBES proposed 2026 Budgets.
16. Discuss actions required to finalize 2025 tax rate.
17. Review, consider and act on items related to the Capital Acquisitions Committee including purchase or repair of apparatus and proposed capital items.
18. Discuss agenda, time, and date for next regular meeting.
19. Executive Session - *In accordance with Texas Government Code, Subchapter D, the CCESD#5 Board may convene in a closed session to discuss Real Estate matters, Legal Communications, and/or Personnel matters. Any action taken by vote will be in public.*
20. Reconvene into open session, review and act on items from Executive Session, including personnel, legal and real estate matters.
21. Future Agenda Items and any discussion for the good of ESD#5.
22. Adjournment.

Deborah S Kruciak

Deborah S. Kruciak, President  
Comal County Emergency Services District No. 5

**Note:** *Comal County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.*